Welcome to All Saints' & St Richard's CE Primary School

SUSSEX
SPIRES FEDERATION

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Welcome

At our school, every child is valued as an individual. We work hard to enable children to develop in their learning academically, socially and spiritually. We consider it our great privilege to work with children of a primary school age

and are aware of the responsibility that this carries. We work as partners with parents to ensure that our children have the best possible start in life.

Our school is very much a central part of our local community. Children, parents, governors and our staff are committed to maintaining the high standards of learning and behaviour that makes us proud of our school.

SUSSEX
SPIRES FEDERATION

We federated with Herstmonceux Primary School in February 2019 and enjoy working with them to share knowledge, best practice and best of all the children get to spend time with each other for exciting projects.

If you ever have any questions or concerns, then please don't hesitate to contact me through the school office.

Catherine Cottingham

Catherine Cottingham, Executive Head Sussex Spires Federation

How to contact us

Our address:
All Saints' and St. Richard's Church of England Primary School
School Hill
Old Heathfield
TN21 9AE

Our website: https://www.assr.e-sussex.sch.uk/
Search online for All Saints' and St. Richard's C of E Primary School

Our phone number:
01435 863466

Our email address:
office@assr.e-sussex.sch.uk

Our senior leadership team:
Catherine Cottingham - Executive Headteacher
Michael Cotton – Head of School
Kally Livingston - Federation SENDCo
Lauren Robinson - Federation School Business Manager

Our office team:
Sharon Cuming - School Secretary
Natalie Richardson - Finance Assistant

Time keeping

A typical day at All Saints' and St. Richard's

8:30	The door opens. The children arrive in school via the front door and go straight to their class.
8:50	The gate is closed
8:55	Registration in class
9:00	Collective worship
10:20	Break
10:35	Session 2 begins
12:00	Lunch
13:00	Registration in class and session 3 begins
14:00	KS1 break
15:20	End of the school day – please wait on the front courtyard until the playground is unlocked

Children are collected from the playground

Looking smart

Uniform

We believe that school uniform is practical and helps to give the school a special identity. We ask for your co-operation in providing the school uniform for your child and ensuring that it is worn.

The uniform consists of:

- Bottle green sweatshirt/cardigan with school logo
- **Gold** polo shirt with/without school logo
- Grey trousers/pinafore dress/skirt (winter)
- Grey shorts/green checked dress (summer)
- Black school shoes (not trainers)
- Black, grey or bottle green socks/tights (no leggings)
- Hair should be neat and tidy and worn with no extremes of style or colour. Long hair should be tied up.

For P.E:

- Bottle green t-shirt with school logo
- Black shorts
- Black joggers with/without school logo
- Black zip up jacket
- Plimsolls
- PE bag

Uniform with logos should be ordered online from **Brigade**, all other uniform can be purchased from supermarkets or stores.

Our PTA also has a large supply of pre-loved uniform. Email: assr.pre.loved@gmail.com

Please ensure all items of uniform, including drinks bottles (which should only contain water), lunch boxes and bags are clearly labelled – this allows quick return of all lost items. If you need any help at all in relation to uniform, please contact the school office and we will be more than happy to help you.

School Clothes

If your child needs to have their clothes changed at school for any reason, please wash and return the borrowed clothes to school as soon as possible.

Behaviour

We want everyone to feel happy and safe at our school and we expect the following rules and responsibilities to be followed:

Our School Golden Rules

Be Kind
Be Respectful
Be Safe
Be Ready

Our Six School Values

Wisdom
Perseverance
Friendship
Forgiveness
Courage
Hope

Responsibilities

Responsibilities of the children

- To follow the Golden rules to the best of their ability
- To treat adults and other children with respect and politeness
- To help make the school a clean and pleasant place to be
- To do as they are asked by all adults in the school
- To take increasing responsibility for their own learning and behaviour

Responsibilities of the staff

- To treat all children fairly and respectfully
- To create a safe and pleasant environment
- To provide a challenging and interesting curriculum
- To recognise that each child is an individual
- To enable each child to do their best

Responsibilities of the parents/carers

- To ensure children arrive on time for school and ready to work
- To encourage respect for other people
- To help children realise the importance of education and to praise them for their efforts
- To work with the school and its aims through the Home/School Agreement.

The Behaviour Policy at ASSR aims to promote the use of restorative practice, self-regulation and recognition of excellent behaviour. We also want children to develop an understanding of the Christian values of forgiveness and compassion. This helps the children ‘learn’ what good behaviour looks like and how that contributes to a positive learning environment. The school has a core set of rules and systems that are used in all classes. This helps all

children to understand the system, and provides consistency throughout their time at ASSR. Where needed, a behaviour programme for individual children will be set up, for children who find it difficult to keep the Golden Rules. To ensure that good behaviour is continually being promoted, a structured reward system has been set-up for use throughout the school by all members of staff. This is supported by a visual display in each class to remind children of the Golden rules, recognitions and sanctions.

We used a staged approach where a child will be given the choice to improve their behaviour with a warning and the consequence of continuing the unacceptable behaviour. This aims to give the child an opportunity to self-regulate, recognise, and restore their own behaviour before further intervention. Please refer to our behaviour policies on our website for full information or contact us if you have any questions.

Bullying

Everyone at All Saints' and St. Richard's C of E Primary School has the right to feel welcome, secure and happy. Only if this is the case will all members of the school community be able to achieve their potential. Bullying of any sort stops this happening and prevents equality of opportunity.

Bullying is persistent, targeted and often involving an imbalance of power. It can be carried out by an individual or a group and causes serious distress to the victim or victims.

Bullying or bad behaviour that occurs anywhere away from the school premises and which is witnessed by a member of staff or is reported to the school, or behaviour that could have repercussions for the orderly running of the school, or poses a threat to another pupil or member of the public, or could adversely affect the reputation of the school, will be considered by the school in line with the approaches listed above. This may include issues that occur when pupils are:

- Taking part on any school-organised or school-related activity; or
- Travelling to and from school; or
- Wearing school uniform; or
- Being inappropriate online; or
- In some other way, identifiable as a pupil at the school.

It is everyone's responsibility to stop bullying and the Anti-Bullying policy on our website contains guidelines to support this.

The Thrive Approach

Some children have particular difficulties managing their emotions and regulating their behaviour. This may be because they have experienced interruptions in their emotional development.

The Thrive Approach is a dynamic, developmental approach to working with children that supports their emotional and social well-being. The approach is relational, that is to do with the relationships we develop with children. There are some key relationships with children that contribute positively to the development of significant relationships and to the development for the child of a healthy sense of self.

These are known as the Vital Relational Functions:

- Attunement: Attune to the emotional state of the child, for example, 'I can see that you are feeling very angry'.
- Containment: Show that you understand the intensity of the child's emotion, share it and show that you can bear it.
- Regulation: Help the child to regulate the feeling up or down.
- Soothing: Soothe and calm the child's distress to help them learn to calm themselves.
- Validation: Validate the child's emotional experience before tackling the resulting behaviour. Separate the behaviour the child uses from them.

Teachers are responsible for demonstrating this approach with children across the school.

Attendance

We don't need to tell you how important it is that your child attends school but we know that there are some circumstances that mean your child could be absent.

If your child is unable to attend school due to illness please email the office, message via Arbor or telephone the office before 9.00am on the morning of the absence.

You can leave a message on the answerphone if you ring before the office is open. **You must continue to inform us each morning if the absence continues**. Someone from the office will ring you should we not hear from you each day. If we aren't able to contact you directly, we will try any other contacts that you have provided. If we are still unsuccessful at ascertaining the whereabouts of a child, we have a duty of care to contact the local authorities.

Wherever possible, please do not bring sick children into the school and playground during drop off but if you do have to bring them in, please make sure that they stay next to you and away from other children and adults to reduce the risk of spreading infection.

Lateness

Children have a staggered drop off between 8:30 – 8:50. When they arrive, they go straight into their classrooms via the school front door. Any arrival after 08:50 will lead to a late mark and these are monitored. Registers close at 09:15 so anyone arriving after this point will need to give a reason and have proof of any appointments such as medical or dental.

A good level of attendance is 96% or above. We are obliged to monitor any attendance that falls below this. The council has a very defined process for this which we have to follow but please don't hesitate to come and speak to Sharon Cuming (School office) or Mr Cotton if you have any questions or concerns.

Appointments

We ask that, wherever possible, routine dental and medical appointments are made outside of school hours. If an appointment has to be made during the school day please ensure that you bring your child in before or after the appointment to minimise disruption to their learning. We are unable to authorise a whole day absence due to a routine appointment, so should a child not come into school due to, for example, a dental appointment at 11.00am, the morning would be recorded as an authorised absence and the afternoon would be unauthorised. **Please bring appointment cards or letters or email them to the office so a member of staff can see them.**

Requests for Withdrawal from Learning

Forms to request withdrawal from learning during term time are available from the office. This form should be completed to make any request for absence (other than medical appointments or sickness) for your child at least 14 days before. Absence during term time can only be authorised in exceptional circumstances in accordance with government policy.

Family holidays and other trips are not included within exceptional circumstances and it is unlikely that trips of this nature will be authorised. This is in line with government guidelines on reducing absence in term time. Any unauthorised absences will affect your child's learning and attendance mark and could lead to a fine of £80 from the local authority which are issued per parent / per child.

School Life

School Lunch

Our school lunches are cooked on site by Chartwells staff. There is a three-weekly rotation of choices and they cost just £2.95 for KS2 children.

Please book your child's lunch in advance using ParentPay (www.parentpay.com). All lunches must be booked by 8:30am on the day the lunch is required. You will be given an activation code once your child has started school. If you need help with this, please let the office staff know.

The Universal Free School Meal entitlement means that children in Reception, Year 1 and Year 2 can have a lunch for free.

Did you know?

- All the chicken and milk Chartwells use are Red Tractor approved;
- 95% of the seasonal vegetables are brought from British growers;
- All the beef is from the UK or Ireland;
- All bananas are Fairtrade;
- The kitchen staff bake bread every day so it is fresh.

Catering for all Medical Diets

Coming to school and feeling safe to eat with their friends is something every pupil should be able to enjoy, and something parents should feel reassured of. That's why we run a stringent medical diet process in all our schools. This process is supported by robust policies, procedures and a wide range of medical diet menus that replicate the school menu so children with food allergies and intolerances feel safe and included with their friends whilst eating school meals.

For a copy of the Chartwells Medical Diet Policy please contact **chartwells.medicaldiets@compass-group.co.uk**.

Ensuring Safety with Dedicated Medical Diet menus

For pupils with health-based diets, allergies or intolerances, we'll start by asking parents or guardians to complete a Medical Diet Request Form. Please request a copy from the school office.

This form is then reviewed by one of our nutritionists or special diet coordinators, who checks for discrepancies and then decides which of our medical diet menus will suit the pupil.
We offer two medical diet menus – Allergen Aware and Bespoke. Our Allergen Aware menu is free from the majority of the 14 legal allergens and is aligned closely with the school's main menu, so the pupil doesn't feel isolated at mealtimes. If a pupil has allergies that sit outside the 14 legal allergens, we'll offer our Bespoke menu that's tailored to their individual needs.

Targeted free school meals
Eligible pupils are from households who:

- get Universal Credit with annual household earnings of £7,400 or less
- get support under Part 6 of the Immigration and Asylum Act 1999
- get Income-related Employment and Support Allowance or the guarantee element of Pension Credit
- are families with no recourse to public funds (NRPF)

Children on targeted free school meals will be eligible for Pupil Premium and the Holiday Activities and Food programme (HAF). They may also qualify for school travel assistance.

Expanded free school meals
Pupils from households that receive Universal Credit. They will only receive free school meals and no other support or funding.

You should be aware that the FSM entitlement can bring additional funding to the school in the form of Pupil Premium – it is this funding which allows the school to provide many of the extras that may be offered to your child: Thrive, small group interventions, Speech and Language resource, Clubs and trips plus much more. Pupil Premium is available from Reception year.

CATS Club provide our wraparound care from 7:30 to 18:00.

Breakfast Clubs open at 7:30, children are warmly welcomed and registered by the friendly CATS Club staff.

A healthy breakfast is served until 8:10, with children able to choose from a selection of cereals, fruit or toast with a variety of toppings.

After breakfast, children have time to socialise with friends or take part in a range of quiet table-top activities. Breakfast club has a calm atmosphere which helps the children to start their day positively and feel prepared for a successful day of learning when they enter their classroom.

After school there are plenty of activities on offer and lots of space for the children, with full use of the school's facilities and incredible outdoor space. Arts & craft, lego, and sporting activities are some of the children's favourites.

Sessions are booked directly with the provider.
Email: catsafterschool@aol.com or call: 07484 300707.

After school clubs

We run a variety of after school clubs which vary over the year. Our office will notify you of clubs when they become available and these are bookable on Arbor or direct with outside suppliers.

Music lessons

Music lessons are provided by Create Music on behalf of East Sussex County Council currently offer violin, piano and other instruments and Red Butler Music School offer guitar, ukulele and drum lessons in school. If you would like your child to have lessons, you can find further information and an online application form on their websites at https://www.eastsussexmusic.org/home and https://rbmsmusic.com/ Music lessons for pupil premium recipients are subsidised – please speak to the office.

Toys or items of value

Toys or other items of value should not be brought into school as they often cause a distraction and we cannot guarantee their safety or take responsibility for them if they go missing. In particular, toy weapons should never be brought into school.

Lost property

Lost Property is stored in the wooden box near the school office so if you have lost anything please come to the office to sign in and check in there. We dispose of all items left at the end of each term.

First Aid

We have fully trained first aiders to help children with any injuries they sustain whilst they are at school. We will give you a paper copy of the first aid report if any head injury has occurred and will sometimes call you to inform you of injuries or if we feel further treatment should be sought immediately.

Medication

If your child needs any medication whilst at school then please let the office know. **A consent form must** be completed and all medicines should be handed to the office staff. **Please never give your child any medication to keep with them during the day.** All medicines must be clearly named with a spoon or syringe provided. Please note that we cannot give any prescription only medicines without a dispensing label.

Health and Safety

We know this isn't the most exciting of subjects but we have the following policies in place to protect the children. Please read carefully.

Journeys to school
You are responsible for your children on their journeys to and from school. If your child comes independently, please make them aware of road safety. Children shouldn't ride their scooters or skateboards in the road (including the zebra crossing) and should take care when riding them on the pavements. We care greatly about the safety of our children and so do our neighbours who we hear from occasionally when they have seen something unsafe. If this concerns your child, we will inform you.

After school
Children are your responsibility once the teacher has handed them over at the end of the day (or for independent walkers once they have left the classroom).

Parking

- Please do not park on the pavements or across driveways when dropping off or picking up children. Local residents have raised concerns for the children of our school and parents have reported that it is difficult and unsafe to get past parked cars.
- **'The Half Moon Inn', Old Heathfield** have offered for our parents to utilise their car park at drop off and pick up times. Please treat the car park with care and respect. We are extremely grateful for their goodwill gesture.
- Please **do not park at the bottle neck** leading up to the school. This is a narrow, dangerous area and we have been in touch with Highways to see if this could be road marked to prevent parking.

Arriving at School
The children will come into the school via the main entrance and a member of staff will be at the front gate from 8:30 until 8:50. Any messages for class can be given to the staff member for onward transmission.

Leaving at the end of the day
The gate to the playground will be opened at 3:20pm at the end of the school day, please wait on the front courtyard until the gate is opened. Please proceed to the playground where the children will be dismissed by their teachers. Barn Owls will be dismissed from outside their classroom rather than on the large playground.

Conduct in the playground in the mornings and afternoons

Please do not try to resolve conflicts with other people's children but refer these to a member of school staff on duty. We have had a few incidents which have resulted in children being upset and confused. School staff know the children well and are able to deal with these issues if you bring them to our attention.

Please monitor your child/ren at drop off and collection from school. Parents are responsible for children once staff have handed over to parents/carers at the end of the day.

Please be mindful of your language and topics of conversation on the playground as children are present at these times.

Please do not block the entrance/exit where children go in and out of school on the large playground. Space is limited here and our aim is to maintain free flow of families arriving and leaving.

Dogs or Pets

Dogs or pets are not allowed in the playground beyond the gates (even if carried). An exception of assistance dogs may be made with prior arrangement with the Head of School.

Visiting the School

When visiting the school at any time other than drop off or collection, please call at the office where you will be asked to sign in.

Adverse Weather

We will try and keep the school open in extreme weather, however in the event of the school being closed due to adverse weather please visit the East Sussex County Council website for information about closures and register for email and/or RSS alerts. From the Home Page type in School Closures and then select the link Get alerts about school closures and follow the step-by-step instructions. You can also listen to local radio stations and the following stations have signed up to the East Sussex County Council 'Closure System':

BBC Radio Sussex, Arrow FM, Sovereign Radio, Bright FM, Seahaven Radio, Uckfield FM, Heart FM and Seahaven Radio.

In the event that the school has to close we will keep you updated via Arbor and our website.

Winter Coats & Wellies

Please send in suitable coats and named winter wear when it is cold. The use of outdoor areas will continue during the colder months and it is important that the children are warm. In order to be able to use our field in the winter months, children should have named wellies in school.

Sun Safety

Please ensure your child/ren apply sun protection ***before*** coming to school each day. There are some very effective 'whole day' protection creams available now.

Your children should bring in a bottle of **water** for the classroom each day, as staying hydrated is extremely important, particularly in warmer weather. Bottles of frozen water are not permitted due to the condensation/wet created.

Children must have a named sun hat in school during the sunny weather.

Allergy Alert!

It is extremely important that all children having a packed lunch do not have any **NUTS, PINEAPPLE OR CHIA SEEDS** in their lunch boxes or at break time snacks.

We have some children in school who have extreme allergies (even if these foods are digested or in the vicinity) and the health implications are VERY serious. We ask for your help and support with this serious health issue.

Safeguarding

Safeguarding children is everyone's responsibility. Everyone who comes into contact with children and families has a role to play.

Our pupils' welfare is our paramount concern. The governing board ensures that our school will safeguard and promote the welfare of pupils. We work together with other agencies to ensure that our school has adequate arrangements to identify, assess and support those children who are suffering or likely to suffer harm.

Our school is a community and all those directly connected, staff members, governors, parents, families and pupils, have an essential role to play in making it safe and secure.

We believe that our school should provide a caring, positive, safe and stimulating environment that promotes the social, physical and moral development of the individual child.

We recognise the importance of providing an environment within our school that will help children feel safe and respected. We recognise the importance

of enabling children to talk openly and to feel confident that they will be listened to.

The designated safeguarding lead is **Michael Cotton** and deputy safeguarding leads are **Catherine Cottingham and Kally Livingston.** If you have a concern about a child please contact them immediately, or alternatively contact Children's Services directly on 01323 464222 or visit www.eastsussex.gov.uk/childrenandfamilies/worried-about-a-child/

Let's talk

Communications
It is our aim to keep you updated and we are always keen to hear your feedback so we know what you are happy with or where you might like to see changes made.

Newsletters
We email a newsletter fortnightly containing news, updates and upcoming events.

Personal details
If you move or change your phone number or email address, please ensure you let the school office know so your contact details can be updated. You can also amend these via Arbor but as part of the procedure any amendments will need to be approved by the school. It is essential that we have these details so we can contact you in an emergency. We also send instant messages through Arbor as much as possible to save paper and time.

Mobile phones
Mobile phones should not be brought into school unless the child is walking independently. If this is the case, this should be agreed with the Head Teacher and the phone should be given to their class teacher who will keep it securely during the day. It can then be collected at the end of the day.

Policies

Please visit our school website for a full list of policies. Printed copies are available by request from the school office.

Social Media

ASSR uses the following official channels; Facebook and our website. These are updated regularly, but if you have something that is concerning you, please come and talk to us.

Please be mindful when posting with reference to ASSR, our staff or families on social networking sites. If you have queries about the school, please raise them with us directly. In the unlikely event that any parent/carer of a child at our school is found to be posting libellous or inflammatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site.

All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report conduct or activity which breaches this. In serious cases we will also consider our legal options to deal with any such misuse of social networking and other sites.

Parental Feedback

Complaints Procedure
We work hard to ensure that we are a caring community of learners in our school and we are committed to working with you to find solutions and resolutions to any concerns you may have.

If you are dissatisfied with any aspect of school life and feel that issues you have raised with the class teacher or the school leadership team have not been resolved, there is a school complaints procedure available on the school website or as a hard copy in the school office. Complaints should be made to the Executive Headteacher, Catherine Cottingham, in the first instance or to the Chair of Governors, Liz Ford. They can be contacted through the school office.

We value feedback from parents as an essential part of our School Improvement process. We have a range of systems to invite feedback from parents including:

- emails or phone calls into school office on
- office@assr.e-sussex.sch.uk or 01435 863466
- annual parent questionnaires and action plans
- Parent consultation meetings throughout the year

Conduct of parents and carers
The Governing Board of Sussex Spires Federation encourages close links with parents and the community. It believes that pupils benefit when the relationship between home and school is a positive one.

The vast majority of parents, carers and others visiting our schools are keen to work with us and are supportive of the schools. Positive comments, thanks and encouragement make a huge difference to our staff and we would like to thank so many of you who do this on a regular basis.

Where difficulties or concerns inevitably arise, most of you approach this in a measured and reasonable manner which makes working together toward a solution much easier. However, on the rare occasions when a negative attitude towards the school is expressed, this sometimes results in aggression and verbal abuse towards members of school staff or the wider school community.

The governing board expects and requires its members of staff to behave professionally in these difficult situations. However, all members of staff have the right to work without fear of aggression and abuse. Likewise, we expect parents and other visitors to behave in a reasonable way towards members of school staff. Therefore, the Parent Conduct Policy outlines behaviour expected from parents and the steps that will be taken where behaviour is considered to be unacceptable.

GDPR

Under the General Data Protection Regulations, the school requires consent to process personal data.

For full details of all the data processing carried out by the school see the Privacy Notice available on the website: https://www.assr.e-sussex.sch.uk/Policies/

East Sussex School Term and Holiday Dates 2026-2027

	SEPTEMBER 2026					OCTOBER 2026					NOVEMBER 2026					DECEMBER 2026				
Monday	31	7	14	21	28		5	12	19	26	2	9	16	23	30		7	14	21	28
Tuesday	1	8	15	22	29		6	13	20	27	3	10	17	24		1	8	15	22	29
Wednesday	2	9	16	23	30		7	14	21	28	4	11	18	25		2	9	16	23	30
Thursday	3	10	17	24		1	8	15	22	29	5	12	19	26		3	10	17	24	31
Friday	4	11	18	25		2	9	16	23	30	6	13	20	27		4	11	18	25	
Saturday	5	12	19	26		3	10	17	24	31	7	14	21	28		5	12	19	26	
Sunday	6	13	20	27		4	11	18	25		1	8	15	22	29	6	13	20	27	

	JANUARY 2027					FEBRUARY 2027					MARCH 2027					APRIL 2027				
Monday		4	11	18	25	1	8	15	22		1	8	15	22	29		5	12	19	26
Tuesday		5	12	19	26	2	9	16	23		2	9	16	23	30		6	13	20	27
Wednesday		6	13	20	27	3	10	17	24		3	10	17	24	31		7	14	21	28
Thursday		7	14	21	28	4	11	18	25		4	11	18	25		1	8	15	22	29
Friday	1	8	15	22	29	5	12	19	26		5	12	19	26		2	9	16	23	30
Saturday	2	9	16	23	30	6	13	20	27		6	13	20	27		3	10	17	24	
Sunday	3	10	17	24	31	7	14	21	28		7	14	21	28		4	11	18	25	

	MAY 2027						JUNE 2027					JULY 2027					AUGUST 2027					
Monday		3	10	17	24	31		7	14	21	28		5	12	19	26		2	9	16	23	30
Tuesday		4	11	18	25		1	8	15	22	29		6	13	20	27		3	10	17	24	31
Wednesday		5	12	19	26		2	9	16	23	30		7	14	21	28		4	11	18	25	
Thursday		6	13	20	27		3	10	17	24		1	8	15	22	29		5	12	19	26	
Friday		7	14	21	28		4	11	18	25		2	9	16	23	30		6	13	20	27	
Saturday	1	8	15	22	29		5	12	19	26		3	10	17	24	31		7	14	21	28	
Sunday	2	9	16	23	30		6	13	20	27		4	11	18	25		1	8	15	22	29	

Key

- Staff training (INSET day)
- Start of term for pupils
- End of term for pupils
- Public holidays
- School holidays
- Transition week

Staff training (INSET) day

- Wednesday 2 September 2026
- Monday 2nd November 2026
- Friday 28th May 2027
- Monday 21st June 2027

Transition week

- 28 June 2027 to 2 July 2027. Transition week is a week identified by secondary schools to support transition from primary to secondary schools

Bank and Public Holidays 2026-2027

- Friday 25 December 2026 Christmas Day
- Monday 28 December 2026 Boxing Day (substitute day)
- Friday 1 January 2027 New Years Day
- Friday 26 March 2027 Good Friday
- Monday 29 March 2027 Easter Monday
- Monday 3 May 2027 Early May Bank Holiday
- Monday 31 May 2027 Spring Bank Holiday
- Monday 30 August 2027 Summer Bank Holiday

Term Length

Term 1

2 September 2026 to 23 October 2026 (38 days)
School holiday: 26 October 2026 to 30 October 2026

Term 2

2 November 2026 to 18 December 2026 (35 days)
School holiday: 21 December 2026 to 31 December 2026

Term 3

4 January 2027 to 12 February 2027 (30 days)
School holiday: 15 February 2027 to 19 February 2027

Term 4

22 February 2027 to 25 March 2027 (24 days)
School holiday: 30 March 2027 to 9 April 2027

Term 5

12 April 2027 to 28 May 2027 (34 days)
School holiday: 1 June 2027 to 4 June 2027

Term 6

7 June 2027 to 22 July 2027 (34 days)

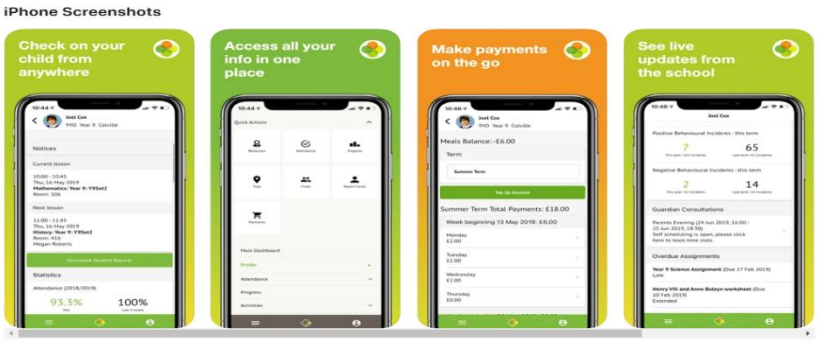
Total

195 days

Arbor Parent and Guardian Portal

As part of a wider programme to streamline our office procedures to make us even more efficient and cost effective, we are using different web-based systems that are available to schools. We know how important it is to have reliable, open and honest communications with you all and with this in mind we are using Arbor for all messaging, bookings and payments (and sometimes consents).

You will find Arbor in the app store or Google Play store:



Your login details will be automatically generated using the contact information All Saints' and St Richard's Primary School has, so please make sure the details we hold for you are up to date. You can check and change these details by sending an email to office@assr.e-sussex.sch.uk.

If you already use Arbor for another school, please ensure you use the same email address and mobile phone number as the one already registered.

Our School Milk Scheme

Our school provides a milk scheme that is available to all of our pupils and we would like to invite you to register your child. School milk is free for under-5s, and for over-5s it is available at a subsidised* price of approximately 23p per day.

Each child that registers with Cool Milk will receive a 189ml portion of semi-skimmed milk every day, delivered fresh and chilled to the classroom. Their school milk will not only provide them with essential nutrients, but as it is rehydrating and energy boosting it also bridges the gap between breakfast and lunch to help children stay focused. For more information on how milk can benefit children visit www.coolmilk.com/why-milk-is-great.

How to register

If your child is under five:

- Register online at www.coolmilk.com or complete a registration form available from the school office
- Register by a Tuesday at 5pm for your child's free milk to start the following week
- Free milk will continue until the Friday before your child's fifth birthday. You will receive a payment request four weeks before their birthday - if you wish your child to continue to receive school milk, simply make a payment

If your child is five or older:

- Register and pay online at www.coolmilk.com
- Alternatively, fill in a registration form available from the school office – once Cool Milk has processed your form, you will receive a payment request
- You can pay Cool Milk either online, over the phone or at a local PayPoint in half-termly, termly or annual instalments.
- Please pay by a Tuesday at 5pm for your child's milk to start the following week

If you have any questions regarding school milk please visit www.coolmilk.com or contact Cool Milk directly on 0800 321 3248. More information on milk is also available from the school.

* Milk for under-5s is provided free of charge, fully funded by the Department of Health. Milk for over-5s is subsidised by the Rural Payments Agency and the E.U.

Early Years Foundation Stage

We learn best by playing and exploring, being active, and through creative and critical thinking, which takes place both indoors and outside. My timetable will be:

Washing our hands
It is very important that we have regular hand washing, especially at the moment. Children will have time throughout the day when they will be supervised in washing their hands.

Using the toilet
We would hope that children starting in Reception will be able to manage going to the toilet independently. If you feel that this will be challenging for your child, please let us know during our meeting. The toilets are situated just opposite the Reception classroom and the children will need to ask school staff when they want to use the toilet. Staff will also remind children throughout the day to go to the toilet and we will have designated toilet times to start with.

What Does Learning Look Like?
Children in EYFS learn by playing and exploring, being active, and through creative and critical thinking which takes place both indoors and outside. They learn skills and acquire new knowledge through seven areas of learning and development:

PRIME AREAS

- Communication and Language (speaking, listening, understanding)
- Personal, Social and Emotional Development
- Physical Development (gross and fine motor skills)

SPECIFIC AREAS

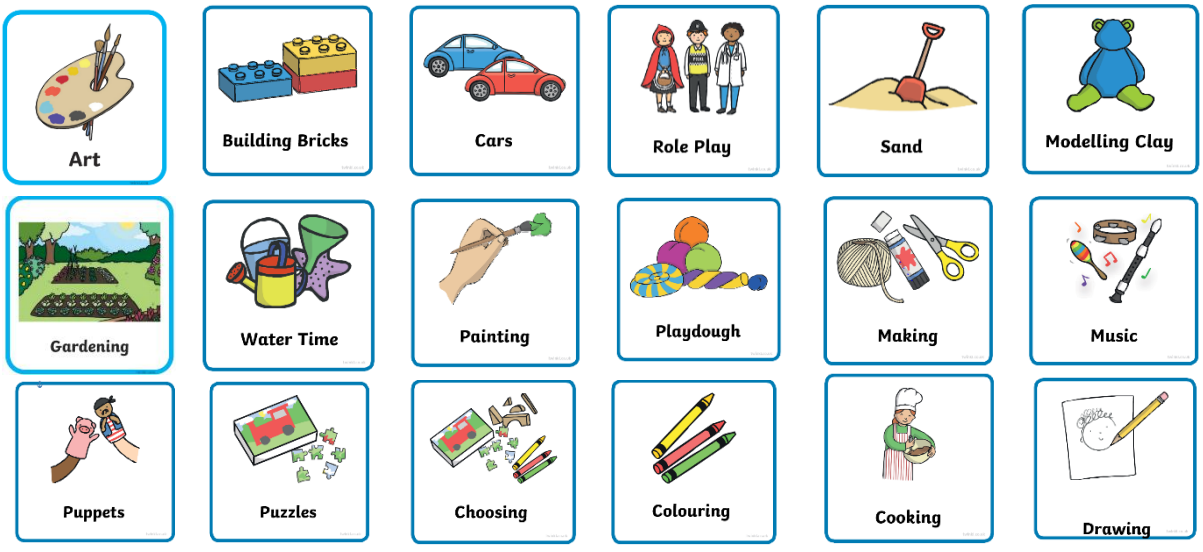
- Literacy (reading and writing)
- Mathematics (number, shape and measure)
- Understanding the World (people and communities, the world, technology)
- Expressive Arts and Design (music, art, drama)

In Reception the children will develop their skills in each of these areas through termly Learning Journeys. Learning is planned around a focus book which changes each week or fortnight.

Newsletters and details of each topic are sent out at every half term so that you can further support your child's learning at home. If you have any particular skills that you feel may be useful to support any of these topics, please tell us so that we can arrange for you to share your experience with us.

Some of the types of activities that the children will accessing at school are:

- Painting, drawing, colouring, cutting, sticking
- Funky fingers activities to develop pencil control skills
- Jigsaw puzzles and games for taking turns
- Gardening
- Cooking
- Sand and Water tray
- Role play resources
- Construction kits
- Bikes and scooters
- Mud kitchen
- Forest school



Children in Buzzards Class (Year 5&6) act as ‘buddies’ for the children in Barn Owls. Buddies see each other each day and eat their lunch together.

Baseline Assessment and Language Link Assessment
From September 2021 all schools in England have to carry out a short baseline assessment when the children start in Reception. This is a series of interactive questions that the children answer on a tablet with me within the few six weeks of them being at school. We will send you more details nearer the time.

Our school also screens all children on entry with our Infant Language Link programme which helps to identify if any children might need some extra help with their understanding and use of language. This helps to plan next steps in learning for any children who need some additional support.

We use information from pre-schools and our own observations to make a teacher assessment of each child’s level of attainment within the first term of them being in school that we will share with you at the end of Term 1.

The expected level that your child should reach by the end of the Reception year are the Early Learning Goals (ELGs). By the end of EYFS, some children, depending on their individual needs, will be at an ‘emerging’ level (working towards achieving) some or all of the Early Learning Goals. We will use the observations and other evidence that we gather over the year to make these end of year judgements. More information about Early Learning Goals is available is in your pack.

Parents as Partners
Your child’s Learning Journal celebrates their experiences and is recorded on the Tapestry app. Achievements are flagged and linked to Early Learning Goals to keep a track of your child’s progress through Reception. Over time, it will tell a story about your child; their learning, friends, and the experiences they enjoy sharing with others. The Learning Journal will include the following:

- Photographs
- Observations
- Your child’s creations

We very much value parents’ and carers’ contributions towards the Learning Journal. At this age, so much happens so quickly and we would love to hear about events, activities and achievements that happen at home. You can upload comments, photos and videos into your child’s learning journal, which we can then share at school.

There will be opportunities for us to meet throughout the year to discuss your child's progress and development. Miss Debenham will also be available to speak to you at the end of each day in person or via a message on Arbor, email or phone call.

The Road To School

This tracker helps you and your child prepare for school.

Speaking & literacy
- I like to read stories & look at picture books
- I am able to talk about myself, my needs & feelings
- I am practising recognising my name when it's written down

Listening & understanding
- I am able to sit still and listen for a short while
- I can follow instructions
- I understand the need to follow rules

Writing skills
- I like tracing patterns & colouring in
- I enjoy making marks
- I am practising holding a pencil

Sharing & turn taking
- I can share toys & take turns
- I like playing games with others
- I like interacting with other children

Everyone starts school with different abilities - your teacher will help you progress at your own level.

Going to the toilet
- I can go to the toilet on my own, wipe myself properly & flush
- I can wash and dry my hands without any help

Counting skills
- I enjoy practising counting objects
- I like saying number rhymes & playing counting games
- I can recognise some numbers when they are written down

Interest in the world & new activities
- I enjoy learning about the world around me
- I am interested in exploring new activities or environments
- I like asking questions

Routines
- I have practised putting on my uniform & getting ready to leave on time
- I have a good bedtime routine so I'm not feeling tired for school
- I'm learning to eat at the times I will on school days

What are you looking forward to the most?

Is there anything you're unsure of?

Eating
- I can use a knife & fork
- I can open my packed lunch on my own
- I am confident at opening wrappers & packaging

Self-care
- I know when to wash my hands
- I can wipe my nose
- I can ask for help if I don't feel well

Getting dressed & undressed on my own
- I can button & unbutton my shirt & use a zip
- I can put my own shoes & socks on
- I can change into my PE kit & put my coat on

Independence
- I am happy to be away from my mummy, daddy or my main carer
- I am happy to tidy my belongings & look after my things
- I am feeling confident about starting school

Nursery Resources
Everything you need for EYFS reporting

www.nurseryresources.org

Remember - learning is not a competition; children learn at different rates. For more ideas to help prepare your child for school, talk to your childcare practitioner.

Forest School Handbook

All Saints' and St Richard's Forest School Principles and Ethos

What is Forest School?

'Forest School is an inspirational process that offers ALL learners regular opportunities to achieve and develop confidence and self-esteem through hands-on learning experiences in a woodland or natural environment with trees'.

(Forest School Association)

At All Saints' and St Richard's Church of England Primary School (ASSR), through our Forest School sessions, we hope to encourage independent, enthusiastic and creative learners who develop holistically through a well-planned and interesting child-centred approach.

Forest School Setting:

ASSR has its own Forest School site, a wooded area at the bottom of the school field. The area is surrounded by established trees and hedgerows. ASSR has a pond with a viewing platform and wildlife area enclosed by a fence, and its own raised vegetable beds. A wide variety of native plants, trees, insects and animals are all here on our school doorstep in the rural setting of Old Heathfield.

The Forest School Principles

In developing our approach to Forest School at ASSR we have adopted the ethos and principles of the Forest School Association. The Forest School ethos has 6 principles, which were agreed by the UK Forest School Community in 2011.

1. Forest School is a long-term process of frequent and regular sessions and aims for children to visit in blocks of six weeks. Planning, adaptation, observations and reviewing are all integral parts of the Forest School process.

2. It takes place in a woodland or natural wooded environment.

3. We aim to promote the holistic development of all children involved, fostering resilient, confident, independent and creative learners.

4. We will offer learners the opportunity to take supported risks appropriate to the environment and themselves.

5. It will be managed by a Forest School Practitioner.

6. We will use a range of learner centred processes to create a community for development and learning that is responsive to needs and interests of the learners.

The Forest School Principles and other information can be located at:
http://www.forestschoolassociation.org/full-principles-and-criteria-for-good-practice/

Forest School Ethos

At ASSR Forest School we are committed to the ethos of Forest School and aim to:

- Fulfil every child's potential
- Develop a love of learning that creates independent and confident learners
- Promote a secure, exciting and fascinating learning environment
- Support a positive relationship with home and the wider community
- Promote children's self-esteem
- Encourage independence
- Promote positive behaviour to ensure the safe running of Forest School sessions
- Provide appropriate adult to child ratios
- Plan sessions that contribute towards a safe environment
- Develop individual Spirituality

All Saints' and St Richard's Forest School Rules and Routines

Our Rules and Routines at Forest School:

Expectations of behaviour will be set by the Forest School Leader and discussed with the children in the classroom beforehand, in conjunction with the School's Behaviour Policy.

Children will also help set rules, which will be revisited at every session. These include:

- 'No pick, no lick, be careful how you carry a stick.'
- Respect for plants, trees and animals
- Staying in view of the base camp at all times
- Staying within the designated areas at all times
- Adult supervision for tree climbing

Adult Role:

All adults at Forest School model appropriate behaviour and safe practices, whilst interacting with the children and each other; boundaries are shared, promoting positive reinforcement and choices and consequences discussed. They will:

- Promote the safety and well-being of the children at all times
- Carry out necessary risk assessments
- Carry a first aid kit in the 'emergency rucksack' and administer first aid as required
- Create a positive learning environment, based on each child's needs
- Encourage good relationships, based on respect of each other
- Promote, honesty, politeness and kindness through example
- Use encouraging language and show appreciation of each child's contributions and effort
- Ensure fair treatment and equality for all attending, regardless of age, gender, faith, ability or race, in line with the school's Equality Policy.

Session Outline:

Although each session will be unique and will respond to the children's interests and the seasons, each session will have a basic routine to which the activities will be added.

- Safety Reminders
- Setting up the Fire Circle
- Collecting firewood and fire lighting
- Group games and team building
- Tool Work – weather permitting
- Cooking and lunch
- Hot drink and Reflection Time
- Fire Extinguishing and Tidying Up

Transport and Travel Arrangements for Forest School

The children walk to our school site.

Forest School visits will be completed in accordance with ASSR's Outdoor Activities and Educational Visits Policy which follows East Sussex County Council guidance.

Adult to child ratios are as follows for educational visits:

- Early Years Foundation Stage (EYFS) – 1:5
- Key Stage One – 1:6
- Key Stage Two – 1: 10 to 1:15 (depending on the level of risk)

However, for Forest School sessions the following ratios will be used because of the nature of the activities being undertaken:

- Early Years Foundation Stage (EYFS) – 1:4
- Key Stage One – 1:6

- Key Stage Two – 1:6 to 1:8 (depending on the level of risk)

Adults can be made up of staff and volunteers. There must always be a minimum of three adults on site and whenever possible the Forest School Leader will be supernumerary.

All Saints' and St Richard's Forest School Weather Policy

Part of ASSR's Forest School ethos is to encourage children to embrace the challenges of the British weather and therefore Forest School will only be cancelled in adverse weather conditions. In a situation where severely adverse weather is forecast, the following provision will be followed.

The weather will be continually monitored so that appropriate action can be taken and the safety of the children and staff is maintained. Text alerts/emails will be sent out to parents/carers with as much notice as possible if cancellation is necessary.

Parents/carers should, however, assume that Forest School sessions will be taking place as planned unless they hear otherwise from the school.
The school will constantly monitor adverse weather and met office updates whilst undertaking Forest School sessions and maintain an awareness of any change or action that needs to be taken, including potentially delaying the start of sessions until the weather settles rather than calling a blanket cancellation.

Cancellation Procedure:

The school will use local weather forecasts to assess weather conditions prior to taking out a group, but will always try and leave cancellation of Forest School as late as possible and only as a final option. Below is a short outline of conditions that may lead to a cancellation of a session:

- A rough guide is not to enter woods in winds of greater than force 4 or in Amber, or above, weather warnings of winds above 25 mph.
- In windy conditions the Forest School Leader will keep a watchful eye on the surrounding tree branches - A rule of thumb is to leave the wood if substantial tree branches are blowing at 20 degrees or more (approximately greater sway than from 11 to 1 on a clock face). Be aware that it is possible for tree limbs and branches to drop any day, not just in windy conditions.
- If storms are forecast the session will be cancelled.

If children are noticeably getting cold or damp or uncomfortable the Forest School Leader will warm them up through exercise, shared shelter, sitting by a fire or – as a last resort - cancel the session and return to school.
Having conducted a daily site risk assessment or in cases of severe weather where it is obvious that a session cannot take place the school will inform parents/carers, as

soon as possible, of the cancellation via the school's text/app or email messaging service.

All Saints' and St Richard's Forest School Clothing Policy

It is nearly always true to say, "there is no such thing as bad weather, just unsuitable clothing."

We aim to go out in all seasons, so for each session we need participants to dress appropriately. Our sessions are relatively active, but in winter spending hours outside can mean getting very cold if a participant isn't wearing several layers, warm socks, a hat, gloves, scarf, etc. Children should arrive at school wearing their Forest School clothes and carrying their rucksack and wellington boots or outdoor shoes.

During Forest School Activities, all members of the group must abide by the following Clothing Policy:

- Appropriate footwear to be worn at all times. Ideally, these will be Wellington boots or walking boots. These will be the property of the wearer unless the school is able to provide a spare pair of boots for odd sessions from its spare kit.

- Long trousers will always be worn at Forest School. This is to protect the person from scratches from brambles, thorns and holly, nettle stings, insect bites, insect stings and from burning by the sun. Jeans are not advised as they take a long time to dry if they should get wet.

- Long sleeves will always be worn at Forest School. This is to protect the person from scratches from brambles, thorns and holly, nettle stings, insect bites, insect stings and from burning by the sun.

- Appropriate waterproofs must be provided by parents and carers at all Forest School sessions. The children will need to be provided with a waterproof jacket and waterproof trousers or all in one waterproof suitable for a woodland environment.

- School may be able to provide children with waterproofs for odd sessions from the spare kit box.

- In colder weather, children are to be responsible for wearing layers of warm clothing underneath their waterproofs.

- In cold weather, children should wear hats and gloves, although gloves will need to be removed for some tool work.

- Children will need a ruck sack (lined with a waterproof bag in wet weather) that contains spare socks, jumper, trousers (not jeans), a water bottle and packed lunch – if they want to eat outside.
- School will take a spare set of clothing, including hat and gloves, in the dry-bag kept solely for that purpose.
- In warm weather the children must be provided with a sunhat, preferably with a neck guard to prevent sunstroke.

All Saints' and St Richard's Forest School Hygiene Policy

Toileting:

- Children will be asked and encouraged to use the toilet before Forest School. Children can return to school to use the toilet.

Hand Washing:

- Soap and water will be used for handwashing at lunchtime
- Disposable paper towels will be used for drying and bagged for disposal
- Wet wipes will be available throughout the session

Cooking and Eating:

- Children will be supervised 1: 2 when cooking on the camp fire.
- Children will wash and dry hands and sit on the base camp benches/logs when consuming any food
- All allergies or dietary requirements will be recorded on the Forest School consent form and this will be taken into consideration when deciding on what food will be prepared during Forest School sessions
- Drinking water will be available.

All Saints' and St Richard's Forest School Equal Opportunities Statement

This policy operates in line with the whole school policy, a copy of which can found on the school website.

- No child or adult will be discriminated against on any grounds including gender, age, background, race, religion or ability including SEND.
- Wherever possible, adjustments will be made to accommodate children with allergies, medical conditions or behavioural issues. This may include additional adult helpers, adapting the site if physically possible or adapting activities.
- All participants should feel that their experiences and contributions are worthwhile, so raising self-esteem and confidence.
- Forest School is a child led experience and wherever possible the children will be allowed to follow their own interests providing they show respect for each other and the woodland environment.

All Saints' and St Richard's Forest School Safeguarding Statement

Safeguarding at Forest School is in line with ASSR's Safeguarding Policy, available on the school website.

A summary of the policy is included below:

- Every child has the right to be kept safe from danger and learn in a safe and secure environment
- All staff and volunteers involved in Forest School hold relevant DBS checks
- All Forest School staff attend regular safeguarding training
- All concerns and disclosures are confidential and will only be shared with the school's designated safeguarding leaders and necessary agencies, if appropriate.

The Designated Safeguarding Lead (DSL) is Mr Michael Cotton (Head of School) and the Deputy DSLs are Miss Catherine Cottingham and Mrs Kally Livingston.

All Saints' and St Richard's Forest School Confidentiality Policy

All Forest School staff and volunteers must adhere to the confidentiality policy.

Medical and Personal information

- All adults will be made aware of any medical details such as allergies affecting the children attending on a need to know basis and kept confidentially within the school's Forest School Handbook
- In case of emergency, contact numbers of each child will be kept in the school's Forest School Handbook

- Only trained staff will apply first aid to children and adults attending; volunteers must make staff aware if they are approached by a child needing care

- Any adults attending, with medical conditions, must disclose this to the Forest School Leader; this information will be treated with the utmost confidentiality

Photographic and Video Permissions

- As part of the permission to attend Forest School sessions, parents will be asked to agree to their child being photographed or filmed for observational, training or school promotion purposes; any child without this permission will be recorded in the school's Forest School Handbook
- Only school cameras and iPads must be used for this purpose
- Volunteers should only use school cameras under the guidance of the Forest School Leader
- Mobile phones should only be used for emergency purposes and to contact the School Office

Observations

- Trained staff will be required to undertake observations and assessments of the children attending, as part of the curriculum.
- Observations will be kept in school and remain confidential to that child and family

- Volunteers may give oral feedback to a staff member regarding an activity; this must be in strict confidence.

Volunteers

All volunteers attending Forest School sessions must sign a confidentiality statement before attending and read this handbook.

All Saints' and St Richard's Forest School Missing Person Policy

ASSR Forest School's overarching priority in everything it sets out to achieve is to keep all children safe. Using our own site to hold Forest School means the children are familiar with the surrounding area, they are within our School boundaries.

1. We encourage all our participants to take an interest in their surroundings so as to help find their bearings. Ultimately, we would like to inspire all who are able to become responsible for their own safety with respect to staying close to the rest of the group.
2. Boundaries will be chosen, clearly marked and made known to the group. Going outside the boundaries will require all of the group to go, or a sub group, with at least one leader – allowing at least two leaders to stay with the remainder of the group.
3. The group will be counted in and checked at start and end of a session, then at other relevant points in the session – particularly after activities that include members splitting up.
4. Good communication with the group will encourage collective responsibility for each other's safety – leaders are always approachable and should be made aware if there are any concerns as to a participant's whereabouts.

If it is discovered that a child is missing from the group, the situation will be taken very seriously from the outset and the following emergency procedure will be implemented:

1. The Forest School Leader shall be informed immediately.

2. Activity for the rest of the group shall be suspended in order that up to two members of staff, including the Forest School Leader if appropriate may be released to conduct a search which shall last no more than five minutes.

3. The remaining children will be given a low-risk activity to complete, within the Fire Circle by the remaining adults, being mindful not to increase anxiety of the group. At least two members of staff must stay with the remaining children.

4. If, after the five-minute search, the child has not been located, the Forest School Leader will phone 999 and alert the police.

5. ASSR Primary School will be informed so that they can contact the child's parents and inform them of the situation.

6. Leaders must recall and write down a description of what the missing person was wearing, any distinguishing features, any information on their last known location, time last seen and any special medical or learning needs. All information then must be passed to police or other agencies.

All Saints' and St Richard's Forest School Communication Statement

Clear communication is essential for the smooth running of Forest School. Children and adults need to listen carefully to rules, boundaries and instructions, linked to safety procedures and activities. There will always be time for questions or comments from children and adults.

- All adults attending will have received a copy of the Emergency Action Plan which will be kept in the school's Forest School Handbook, in the 'emergency rucksack'.
- Any staff or volunteers attending Forest School must meet prior to leaving school to review ratios, health and safety and risk assessment for the day.
- If any adult cannot attend the session, they must give as much notice as possible and preferably 24 hours. If a replacement cannot be found the session will need to be cancelled due to inadequate ratios of child to adult.
- The Forest School Leader will have a mobile phone for emergency use and to keep in contact with the School Office.
- A copy of this Handbook will be available on the school website.
- Parents will receive a general information letter before the sessions begin, a permission slip and details about clothing and lunches.
- There will be a parents' meeting and/or opportunity for an informal chat with the Forest School Leader before sessions begin.
- Basic session information will be shared with children and staff prior to the visit; rules will be discussed and practised in the classroom setting.

The Forest School Leader will be responsible for communicating between the Home and School.

All Saints' and St Richard's Forest School Practical Skills and Tool Use

General Rules for Tool Use:

- All tools have a separate risk assessment
- The Forest School Leader is nominated to ensure safe storage of tools on school premises
- All staff ensure safe storage whilst at the Forest School Site
- All tools should be signed out when in use
- We do not walk around with tools, wherever possible

- Tools should be kept clean with oily rag, sharp and checked before every use
- Tools should only be used with a designated trained adult

Fixed Blade Knives:

- Children must be supported 1:4 or lower depending on age range by an adult, preferably the Forest School Leader, initially demonstrating good practice
- Users should preferably be sat down in a designated area
- Knives should be used away from the body
- Ensure knives are clean and covered when not in use.

Bow-Saw or Pruning Saw:

- Children will be supported 1:2 (bow-saw) or 1:1 (pruning saw) by an adult preferably the Forest School Leader and good practice demonstrated
- Guard is in place when not in use
- Use in a designated tool area away from others
- Use with a glove on the non-sawing hand (Helping Hand)
- Use a saw-horse where possible with the bow saw.

Loppers and Secateurs:

- Children must be supported 1:1 by an adult preferably the Forest School Leader and good practice demonstrated
- Use in a designated tool area, away from others
- Loppers must be kept closed except when in use
- Loppers must only be used above the ground if possible.

Fire:

- Fires must only be lit in designated area and surrounded by a safe zone
- Safe fire-lighting equipment must be used with no accelerants
- An adult must be located at the fire at all times
- Suitable accident prevention and management should be next to site
- Tools and water will be available to extinguish fire
- Site to be made safe on completion of activity
- Cooking or other activities located near the fire to have ratios of 1:2.

Ropes and Knots:

- All equipment to be regularly checked for fraying etc.
- Children should not wrap rope around their bodies
- Children should be encouraged to learn to tie and undo simple knots
- If tying between trees, the rope should be able to be seen and not cause a trip hazard.

May we take this opportunity to say how much we are looking forward to working in partnership with you and your child, to provide the nurturing and stable relationships, which will help each child to settle quickly and to flourish in their early years.

If you have any questions, please do not hesitate to contact us either by phone, 01435 863466, or the office@assr.e-sussex.sch.uk email address.